

**National Project Steering Committee Meeting on 21<sup>st</sup> August 2018 from  
10:30hrs – 12:30hrs at Conference Room of the Secretary, Ministry of  
Mahaweli Development and Environment**

**Chaired By**

Mr. Anura Dissanayake, Secretary, Ministry of Mahaweli Development and Environment  
Chairman, National Project Steering Committee, Climate Change Adaptation Project

**Present**

Mr. M P D U K Mapa Pathirana,	-Additional Secretary- Environmental Projects and Education Training	Ministry of Mahaweli Development and Environment
Ms. Brenda Barton	-Country Director	World Food Programme
Mr. Nguyenduc HOANG	-Deputy Country Director	World Food Programme
Mr. Sunimal Chandrasiri	-Project Director	Climate Change Adaptation Project
Mr. Mahinda Senevirathne	-Conservator of Forests	Forest Department
Mr. Keerthi Hettiarachchi	-Additional Secretary-Ag. Tech.	Ministry of Agriculture
Mr. S M Dayarathne	-Additional Director General	Department of Project Mgt and Monitoring
Mr. Mahinda Gunarathne	-Director- PP&M	Ministry of Mahaweli Development and Environment
Dr. Sunimal Jayathunge	-Director- Climate Change Secretariat	Ministry of Mahaweli Development and Environment
Mr. Ajith De Silva	-Director- Land Resources	Ministry of Mahaweli Development and Environment
Dr. H K Kadupitira	-Head- Land Use Planning	Natural Resource Management Center
Mr. Sunil Jayaweera	-Director-Preparedness	Disaster Management Centre
Mr. R M S K Rathnayake	-Director- Environmental Pollution Control	Central Environmental Authority
Mr. Daya Munasinghe	-Senior Scientist	National Building Research Organization
Ms. J P M L Priyadarshani	-Assistant Secretary	Ministry of Land and Parliamentary Reforms
Dr. Premalal Kuruppuarachchi	-Consultant	Mid Term Review- CCAP (WFP)
Mr. Frank Jayasinghe	-Project Manager	Climate Change Adaptation Project
Dr. Damith Chandrasekara	-Technical Coordinator	United Nations Development Programme
Mr. Buddhika Hapuarachchi	-Technical Advisor	United Nations Development Programme
Ms. Sureka Perera	-Quality and Design Analyst	United Nations Development Programme
Ms. Chamani Kumarasinghe	-Assistant Director	Climate Change Adaptation Project
Mr. Ranjith Wimal Siri	-Senior Environmental Officer	Climate Change Adaptation Project
Mr. Nandana Silva	-Project Accountant	Climate Change Adaptation Project
Mr. Thusitha Maduwage	-ICT Specialist	Climate Change Adaptation Project
Ms. Darshanie Ranasinghe	-Project Engineer	Climate Change Adaptation Project
Ms. Ranmali Perera	-Monitoring and Evaluation Officer	Climate Change Adaptation Project
Ms. L H N P Dharmadasa	-Project Coordinator	Climate Change Adaptation Project
Mr. R B Premarathne	-Administrative Officer	Climate Change Adaptation Project
Ms. Tharanga De Silva	-Assistant Project Officer	Climate Change Adaptation Project
Mr. Thissa Pallekumbura	-Divisional Coordinator- Medirigiriya and Lankapura	Climate Change Adaptation Project
Mr. R Mayalagoo	-Divisional Coordinator- Walapane	Climate Change Adaptation Project
Ms. Disna de Costa	-Finance Assistant	Climate Change Adaptation Project

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## Opening Remarks by Mr. Anura Dissanayake, Secretary, Ministry of Mahaweli Development and Environment

The gathering was welcomed by Mr. Anura Dissanayake, Chairman of National Project Steering Committee and explicated the objectives and the importance of the Climate Change Adaptation Project to the community of selected areas on social and economic aspects.

### Mr. Anura Dissanayake, Secretary, Ministry of Mahaweli Development and Environment

1. The importance to identify beneficiaries' needs precisely and take early actions to fulfill their needs were emphasized. Further, the urgency to implement the project with proper action plan with a time frame for both divisions to have sustainable conclusion with rapid disbursement was emphasized due to remaining limited time period. Moreover, the essentialness to develop productive sub-project proposals was mentioned as key requirement to request justifiable extension for the Project from Adaptation Fund. The importance of combining UNDP and MMDE with aggregate target and implement as one combined Unit was severely emphasized.

2. Instructed to conduct 2 days workshop with line agencies to prepare precise road map for future implementation strategy in the terms of having sustainable outcome and exit strategy. Moreover explained the essentialness of conducting at least 4 National Steering Committee Meetings per year.

### Mr. Sunimal Chandrasiri, Project Director-CCAP

The progress of the Climate Change Adaptation Project and Annual Work Plan and Budget for 2018 and 2019 were presented.

The revised budget for year 2018 was presented and requested the approval of NPSC to amend the budget as Rs. 163.78 Mn as per following sub components

**Table 1**

Sub-component	Estimated Budget (Rs. Mn.)
1.1	20.48
1.2	6.86
1.3	18.69
1.4	1.10
1.5	38.00
2.1	1.53
2.2	14.51
2.3	34.85
2.4	-
2.5	0.26
2.6	6.50
3.0	21.00
Total	163.78

Also the summary of proposed Action Plan to be implemented within three DSDs was presented as follows

Divisional Secretariat Division	Number of Projects	Allocated Budget (Mn. Rs.)
Lankapura	49	94.42
Medirigiriya		
Walapane	44	48.36
Administration Cost	-	21.00
<b>Total</b>	<b>93</b>	<b>163.78</b>

Further requested the NPSCs approval for funds transfers for over expenditure components from under-utilized sub-components on mentioned below table 2

**Table 2**

Component	Approved Budget for 2018 (Rs. Mn.)	Fund Requirement for 2018 (Rs. Mn.)	Proposed Vote Transfer	
			Vote No	Fund Transfer (Rs. Mn.)
1.1	21.30	26.93	1.4	6.00
1.2	11.50	5.91	-	-
1.3	39.00	18.59	-	-
1.4	41.60	1.10	-	-
1.5	28.80	33.46	1.4	6.00
2.1	12.70	1.50	-	-
2.2	11.30	21.00	1.4	12.00
2.3	34.50	27.50	2.4	4.00
2.4	6.00	-	-	-
2.5	11.30	0.29	-	-
2.6	10.00	6.50	-	-
3.0	22.00	21.00	1.4	2.00
<b>Total</b>	<b>250.00</b>	<b>163.78</b>		<b>30.00</b>

**Mrs. Brenda Barton, Country Director- World Food Programme**

The leadership of Secretary, MMDE was appreciated and agreed to request further Project extension from Adaptation Fund. All the essential documents including Annual Report for September 2017- August 2018 were requested to present to the Adaptation Fund Board for the extension request. Further, the importance of the Project was emphasized since Climate Change adaptation is paramount practice in current world. Finally, UNDP was appreciated for the support extended to implement the Project on successful manner.

**Dr. Damith Chandrasekara, Technical Coordinator, United Nations Development Project**

The budget allocation for the Project from the side of UNDP was presented and showed their higher attention on Component 2 of Project implementation. Financial progress of the project since 1<sup>st</sup> January 2018 was presented. Concept and approach UNDP taken and the implementation strategy was presented along with the outputs of the project implementation which included five models. Then the balance fund utilization until 31<sup>st</sup> January 2019 was presented from the UNDP. Conceptual framework and some activities for sustainable development was presented.

**Dr. Premalal Kurupparachchi, Consultant, Mid Term Review of Climate Change Adaptation Project**

The findings of the Mid Term Review were presented along with the objectives of MTR, tasks and methods as well as SWOT analysis findings. Expenditure of the Project up to date and target for the year 2018 was presented. Finally, the recommendations to expedite the project and maintain the sustainability and project quality with preparation of Village Development Plans and development of better sustainable 'Exit Strategy' were highly recommended. Further, recommended to conduct beneficiary level performance appraisal study and workshop with the participation of line agencies to assess the economic and social impact for the beneficiaries.

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**Mr. Nguyenduc HOANG, Deputy Country Director, World Food Programme**

Requested to submit Annual report by end of September. Informed to submit the draft by 15<sup>th</sup> September to the Secretary, MMDE. Further, the Mid Term Review Report, the Action Plan for the requesting Project extension along with outcomes of two Divisional Project Implementation and Monitoring Committee were requested to submit with Annual Report to provide to the Adaptation Fund Board at the Annual General Meeting on October 2018 at Washington DC.

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**Dr. Sunimal Jayarathne, Director, Climate Change Secretariat**

Asked to request Lesson Learned Session as a side event of COP 24 which is to be held at Poland in mid December to share the positive and negative lessons learned through the Project implementation. The Project Staff was informed by the Secretary, MMDE to work with better plan to conduct a session in COP 25 by next year.

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**Closing Remarks by Mrs. Brenda Barton, Country Director, World Food Programme**

The leadership of Secretary, MMDE was appreciated again. The suggestions to gain sustainable and effective outcome were appreciated again and thanked for the support extending for other Projects conducted through Ministry of Mahaweli Development and Environment. The potential to mitigate Climate Change Impacts through mitigation studies and implementations was highly emphasized.

The ability to request further extension for the project was informed and agreed to request the extension from the Adaptation Fund. Further emphasized the ability to enhance the relationship of Sri Lankan Government with the Adaptation Fund to gain more Projects for Sri Lanka.

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Eventually, Secretary, MMDE thanked World Food Programme as well as United Nations Development Programme for their support and dedication to make the joint effort success and expressed the gratitude to all line Ministries and Organization for their fullest support to implement the Project in an effective manner.

Meeting was adjourned by 12:30hrs and decided to conduct next National Steering Committee meeting after 3 months of the meeting.



**Following decisions were taken at the Fifth National Project Steering Committee meeting to improve the efficiency of the future Project activities.**

- Agreed to request one year Project extension from Adaptation Fund Board for successful completion of Project activities
- Agreed for the revised Annual Work Plan and Budget for year 2018 estimated as Rs. 163.78 millions.
- Agreed for the inter vote transfer as mentioned in Table 2
- Decided to carryout survey study to assess completed Project activities in line with specific objectives.
- Decided to conduct two days' workshop as per the results of the survey to prepare road map to expedite future Project activities with the participation of line agencies.

**Also suggestions were made to expedite Project activities and sought National Project Steering Committee approval for following matters.**

1. Releasement of payments in installment basis for approved sub-projects implemented by government line agencies.

Installment No.	Existing Strategy	Proposed Strategy
1	20%	50%
2	40%	40%
3	30%	10%
4	10%	

2. To hire a Procurement Specialist to avoid delays in procurements and assist support organizations to expedite CCA Project related procurement matters.

  
R A Sunimal Chandrasiri  
Project Director